

July 1, 2018

Ormsby County Education Association
P.O Box 1946
Carson City, NV 89702

To whom it may concern:

I, **FULL NAME**, am employed by the Carson City School District in Carson City, Nev. Per section 9.4 of the contract between the Carson City School District and the Ormsby County Education Association, this is my formal notice that I want the CCSD to discontinue payroll deductions for the OCEA and all affiliated unions from my paycheck for the 2018-2019 school year and beyond.

If you refuse to accept this letter as both an effective resignation and an immediate effective dues check-off revocation, I ask that you promptly inform me in writing of exactly what steps I must take to effectuate my resignation of the dues check-off authorization. More specifically, if you contend that I must meet a “window period” in order to revoke my dues check-off authorization, I ask that you promptly send me a copy of the actual dues deduction authorization form that I signed and also tell me specifically what window period dates I must meet in order to revoke the dues check-off authorization.

Per the contract, the Ormsby County Education Association is now obligated to inform the Carson City School District of my decision and cease payroll deductions for the upcoming school year.

Pursuant to all applicable labor laws, neither you nor my employer may take any adverse or retaliatory action against me for submitting this resignation.

Sincerely,

NAME

SOCIAL SECURITY NUMBER (last four digits, optional)

ADDRESS 1

ADDRESS 2